

1 Southwest Vermont Regional Technical School District (SVRTSD)

2
3 Policy Committee Meeting Minutes, Monday May 9, 2022

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5 RGB members present Asher Edelson, Jackie Kelly, Leon Johnson, John MacDonald and
6 Charles Putney. Southwest Tech represented by Mike Lawler, Superintendent Director, Meg
7 Honsinger, Assistant Director, Rebecca Tattersall, Business Manager and John Lamson, Pre-law
8 Instructor

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10 Recorder: Sandra Redding

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12 Supt. Lawler opened the meeting at 10:45AM by welcoming everyone and requesting
13 nominations for policy committee chair. Jackie Kelly and Asher Edelson were nominated by
14 committee members with Edelson being elected by voice vote. Edelson continued with the
15 meeting as Leon Johnson gave a brief overview of the policy review/posting process. Policies are
16 chosen and/or mandated for review, discussed and edited as needed, warned in the public and
17 then, if no further changes, set for adoption by the board. When approved, updated policy with
18 date should be placed on website and added to Policy Binder which is kept in the main office. The
19 Vermont School Board Association also informs school boards of any changes they deem
20 necessary or must be included legally. VSBA suggests policy review cycle should be every 3-5
21 years.

22 Depending on the policy, the student handbook may need an update as well. It was noted that
23 whenever possible, our pre-law students could be involved in policy review with the instructor.
24 We also have legal counsel available as needed.

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26 Discussion of policies 1000C and 2200C ensued. These policies were worked on last cycle. It
27 was suggested that language referring to gender identity may be needed to protect all students.
28 Policy 7194C will be discussed as well at the next policy committee meeting.

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30 By-laws update: still need clarification concerning whether meetings will be required monthly,
31 basically a language issue. John Lamson will submit a final draft for consideration at the next
32 meeting.

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34 Rebecca Tattersall, Business Manager, shared with the committee the immediate need to discuss
35 and update Policy 1100C referring to Fixed Asset Management, (F.A.M.P.). The monetary
36 thresholds have been changed/increased by state and federal guidelines, so we need to make
37 adjustments to our policy. This must be done in a timely manner as our fiscal year begins July 1.
38 Tattersall will prepare a draft of the new guidelines for the policy committee to consider at the
39 next committee meeting which is needed before the June full board agenda goes out as this
40 policy will need to be included. It was decided that the committee will meet on Monday, May 23,
41 2022, 11:30 AM via Zoom link for this one issue. The Policy committee will meet June 6th, 2022,
42 date of next full board meeting, at 10:45AM for additional policy review.

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44 With no other business, the meeting adjourned at 11:48AM.