#### 1 **Southwest Vermont Regional Technical School District (SVRTSD)** 2 Regional Governing Board Meeting Minutes: Monday, June 10, 2019 3 Assembly Room, Career Development Center (CDC) 4 5 Members Present: Rickey Harrington, Chair, Art Havtko, Leon Johnson, Jackie Kelly, Francis Kinney, 6 John MacDonald, Michael Munson and Kenneth Swierad

CDC represented by: Michael Lawler, Superintendent/Director; Catherine Vosburgh, Interim Business Manager and Rob Bahny, Workforce and Education Training Coordinator

Recorder: Sandra Redding, Administrative Assistant to the Superintendent

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Meeting was called to order by Rickey Harrington, Chair, at 6:05PM. After welcoming viewers and requesting comments, (there were none), the board voted, (Fran Kinney motioned and Ken Swierad seconded with unanimous response) at 6:10PM to go into executive session to discuss the superintendent's evaluation.

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At 6:35PM, the board returned from executive session and with the same vote, returned to public session. Information shared with the public:

- Superintendent evaluation committee members were Jackie Kelly, John MacDonald, Leon Johnson and Rickey Harrington, Board Chair
- Committee met for three-(3) hour sessions with Supt. Lawler as well as touring facility
- SVRTSD Policy C2600, Superintendent Evaluation and Review was followed to the letter
- There were a few recommendations for the future
- Supt. Lawler's goals were met and will continue to progress:
  - Developing additional satellite program options for CTE programs
  - Expanding more early college and increased articulation agreements
  - Revise and update job descriptions, organization operation, teacher/staff evaluations
  - Work with RGB committees to increase participation in advisory committees at the CDC
- Superintendent Lawler's performance was rated as "Excellent".
- Evaluation should be signed by Board Chair Harrington and Supt. Lawler

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Motion made to approve presented summary of Superintendent Lawler's evaluation, (L. Johnson and M. Munson). Unanimous approval.

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The following were motioned by F. Kinney, seconded by K. Swierad and passed unanimously:

- May Full Board Minutes
- Payroll Warrants: #1049 and #1052
- Vendor Warrants: #1050 and #1051

There were no questions or comments on any of the Business Office documents.

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#### Committee Reports:

- The Education/Facilities and Finance Committees met jointly just before the full board. J. Kelly reported that after new information and discussion, it was agreed to present to the full board with their approval the following:
  - o We have a former CDC program, Graphic Arts, returning to its proper place at the CDC for the 2019/2020 school year and beyond. Curriculum and instructor, (instructor is an action item included on tonight's agenda) are in place for a full roster of students. We will be using classroom C229 for this returning program. As such, we are in need of new equipment/lab and updating of the classroom space to provide the best educational experience for our students. The cost for 18 Macs, 1 Smartboard, 1 Instructor's Station and 1 wide format printer is approx. \$35,000-\$40,000. We have the necessary software already. A motion was made by F. Kinney to approve the expenditure of \$35,000-\$40,000 to support the development of the Graphic Arts Program equipment needs. Second by M. Munson. Motion passed unanimously.

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- The Policy Committee met this afternoon and L. Johnson gave the following report:
  - o Previous meeting minutes were approved
  - Progress is being made on CDC Policies <u>C5080-School Dress Code</u>; <u>C6141-Computer</u>, <u>Network and Internet Acceptable Use</u>; <u>C7100-Organizational Structure</u>. Verbiage and structure issues are being worked on and should be ready for the next policy committee meeting in August.

Jackie Kelly shared information concerning the news that the CDC is a very likely recipient of a grant from the Vermont Department of Labor for a CDL simulator. At the joint Education/Facilities and Finance Committee meeting earlier today, news of this very positive development was discussed. Key points:

- o Cost-\$67,000.-we purchase with our money, then reimbursed by grant
- CDC owns machine; however, other tech centers may borrow (at their cost, including transportation, insurance and any other costs associated with use of machine) with the approval of the CDC CDL program schedule; schedules tbd
- Motion was made by Leon Johnson that the board give approval for this purchase with the stipulation of the awarding of the grant from the DoL. John MacDonald seconded. This motion carried unanimously. It was noted that because there would probably not be a July board meeting, if a signature is needed, one of the officers could take care of that.

Additionally, the board gave permission for the superintendent to make decisions over the summer and report to the board at the August meeting in the following situations:

- o Simulator Grant purchase
- o Graphic Arts purchases
- Hire Business Manager

#### Action Items:

- Adopt Policy C7300-Public Participation at Board Meetings
  - Motion-F. Kinney, second-K. Swierad
    Passed unanimously
- Hire Graphic Arts Instructor-Elizabeth Kane
  - Motion-L. Johnson, second-F. Kinney
    Passed unanimously
- Hire Para-Linda Dovitski
  - Motion-L. Johnson, second-F. Kinney
    Passed unanimously
- Credit Card Increase
  - o Increase Mastercard from \$10,000 max to \$15,000
  - Motion-F. Kinney, second-L. Johnson
    Passed unanimously
- NEA and ESP Contracts
  - No language changes
  - o NEA is a one year only due to healthcare insurance
  - o 3.5% increases
  - o Unions have radified
  - o Motion to approve-L. Johnson, second F. Kinney Passed unanimously
  - o Thank you to board members who participated in negotiations

#### Superintendent's Report:

Superintendent Lawler gave a detailed and enthusiastic report of the CDC Awards Night event that took place Tuesday, June 4<sup>th</sup> at the Bennington Elks Lodge. There were approximately 180 guests including student award recipients, parents/guardians, scholarship presenters, CDC present/past faculty and staff, area VIPs and RGB members. Lawler complimented the CDC event committee for all the special touches incorporated to make this evening's additional celebration of 50 years serving this community as the area's technical and career center. Also, appreciation was expressed to the Elks organization for the delicious meal and their continued

support and assistance. Congratulations were extended to the CDC award and scholarship recipients. The full program has been attached to these minutes.

Supt. Lawler shared with the board how CDC students look forward to receiving their "completer cords." Cords and completer certificates are presented to those students completing a full two year CDC program. Cords are presented before graduation so that students can proudly display them at their sending school graduation ceremonies. We see more student completers every year and they truly look forward to receiving the recognition.

The superintendent informed the board of the ending school dates in our district for this 2018/2019 year. Plans are in the works for the beginning of the 2019/2019 school year with inservice for faculty/staff scheduled for the days immediately before opening day in August.

As the meeting prepared for adjournment, Leon Johnson mentioned the uptick in the number of students receiving Special Recognition and Perfect Attendance awards. This bodes well for these students when entering the workforce as meeting work-place standards is so necessary.

 John MacDonald noted that he has heard complimentary comments concerning the assistance and preparation given to our students by CDC faculty as they participate in work environments after graduation.

Motion was made by Fran Kinney to adjourn with a second from Leon Johnson. Unanimous vote. Meeting adjourned at 7:10PM.

\*See Attachment next page

# Southwest Vermont Career Development Center Student Recognition Banquet Program

Pledge of Allegiance Dinner 6:00 PM Awards Ceremony

Dinner 6:00 PM			
Awards Ceremony			
Welcome and Opening Remarks, Michael P. Lawler, Superintendent/Director			
Masters of Ceremony National Technical Honor Society Members			
Guest Speaker			
Guest Speaker			
Presentation of Scholarships			
Rubert P. Stanker Memorial Schularship			
Bennington County Bir Association Scholarship			
The Kelly Visual Arts and Performing Arts Scholarship Dr. Jacqueline Kelly			
The Gene Haas Memorial Scholarship			
Theatre Arra Scholarship			
The Abbey Group Subokarship			
Fleker, Mouros-Sanders Scholarahtp			
Presentation of Awards			
Perfect Arrendance: Awards			
Special Recognition Awards			
Technical Corellerus Awards			
Superintendent's Award			

## Induction of NTHS Members

National Technical Honor Soci	ery Industrion of Members	Stephannie Peters
Glising Remarks		Superintendant/Director

# 2018-2019 Award Recipients

### Perfect Attendance Awards

Molly Austin	Medical Professions
Gabe Nites	
Owen Maroney	Modical Professions
Typissa Snyder	Modical Professions
Jordan Barilone	Cosmonilogy

# Special Recognition Awards

Briscosa Murety.	
Jacob Burdo	
Regan Coon	
Caroline Musinski	
Correct Lightnessay	T (catre A/ts)
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## Technical Excellence Awards

Desin Burnell Building Trade:		
Ty Bysits		
Hayleigh Loomis Business Management		
Jordan Barilone		
Jastryne Rocher Styler,		
Char Pike Forestry		
Caroline Worthington		
Christopher Mayer Pre-Law		
Sharina Shab		
Rachel Langkis. Theatre Arts		
Gabe Selsaz Video Production		

# National Technical Honor Society Current Members

ordun Banlone	Cores
Emily Calder	Laylin
Smilty California	Rache
Jassa, idra Conley	Knyks
LI Li avriveron	Chiefo

Cong. Flachaway Gabe Niles Taylor Hawirs Anhrey Osgord Rachtel Langhis Sasannah Robson Kayledi Maddox Gabe Secials Chitis Mayer

Tristen Shays Isaac Sibley Shaana Staaly

#### New Members

Tanner King Hayleigh Locents Skydee Leonard Owen Marriney Caroline Musirski Tyrissa Snydur Evan Kozterok Erica Shoks Sonya Snove