

1 **Southwest Vermont Regional Technical School District (SVRTSD)**
2 **Regional Governing Board Meeting Minutes: Monday, September 13, 2021, Zoom Online Meeting**
3 **and in-person**

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5 **RGB members present:** Michael Cutler, Asher Edelson, Art Haytko, Leon Johnson, Jackie Kelly, Francis
6 Kinney, John MacDonald, Dane Whitman and Anthony (TJ) Williams

7
8 **CDC represented** by: Michael Lawler, Superintendent/Director; Meg Honsinger, Assistant Director and
9 Rebecca Tattersall, Business Manager

10 Audience: CAT-TV

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13 **Recorder:** Sandra Redding, Administrative Assistant to the Superintendent

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15 Meeting was called to order by Board Chair, John MacDonald at 10:05AM. He welcomed the public and
16 asked for comments. There were none.

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18 **Consent agenda** was presented for vote and discussion:

- 19 • Minutes of RGB full board meeting, Monday, August 9, 2021 were unanimously approved after
20 motions from J. Kelly and L. Johnson
- 21 • Minutes from RGB Special Meeting, Tuesday, August 24, 2021 were unanimously approved after
22 motions from J. Kelly and L. Johnson.
- 23 • Payroll Warrants: #1003 unanimously approved after motions from L. Johnson and A. Edelson
24 #1005 unanimously approved after motions from F. Kinney and L. Johnson
25 #1007 unanimously approved after motions from F. Kinney and L. Johnson
- 26 • Vendor Warrants: #1004 unanimously approved after motions from L. Johnson and F. Kinney
27 #1006 unanimously approved after motions from F. Kinney and L. Johnson

28 Cash Flow, Treasure's Report and Business office documents were presented for discussion. Johnson
29 suggested the account numbers be available and defined for board members to better understand the
30 specific transactions. Tattersall indicated this could be done.

31
32 Education/Facilities Committee Chair, J. Kelly gave a summary of this morning's meeting which met at
33 9AM. S W Tech Guidance Coordinator, Lisa Harrington Redding was very helpful in explaining the
34 recruitment process in place for reaching out to our district's students and the usual timeline for specific
35 events that occur each year. The enrollment, which looks very strong, was discussed and information
36 shared as to the expected numbers for this school year. Suggestions for new and/or possible revived
37 programs were discussed. It was noted that the hospitality/leisure segment is growing and in need of
38 capable/trained workers. We do not at present have any STEM programs, so coding is not available as a
39 stand-alone at this time, but we will keep it insight if anything changes.

40 D. Whitman would like to see renewal energy/weatherization/sustainability introduced to our building
41 trades program. These courses assist the environment, the business community and community
42 individuals both financially and socially.

43
44 Supt. Lawler shared with the board all the measures underway for stopping the spread of Covid in our
45 school community. As there are no specific mandates from the state, each school is responsible for
46 setting appropriate guidelines. We continue to require masking of all who enter the building, frequent
47 handwashing and appropriate spacing. We have a process in place for contact tracing which is very
48 involved as we deal with several different schools and MAUHS. Daily phone calls are made to absent
49 student families so with cooperation from MAUHS, we can stay on-top of any potential student absence
50 issues as well as tracing any possible Covid contact issues. This is a very intense and time consuming
51 process, but we are determined to protect our students and employees.

52 Lawler informed the board that we are still looking for two program instructors, Forestry and
53 Manufacturing. We have very strong coverage in both programs, Para Tim Mullen in Manufacturing;
54 Brian Foster and Linda Dovitski in Forestry. We continue to look in every direction for qualified instructors
55 and encourage anyone with any interest to apply.

1 The finance and budgeting work ramps up next month as we prepare for the coming year. Tattersall
2 shared the process from involving the program instructors, (their wish list, true needs and program
3 enhancements), capital improvements, (such as upkeep/future re-do for the SW Tech entrance) and any
4 major program/transportation issue; then to finally, meet with the Finance Committee to discuss the
5 anticipated increases and final presentation to the board and public.
6

7 J. Kelly recommended a specific type of mask we may want to consider providing for our
8 students/employees. Thank you for this suggestion.
9

10 Committee upcoming meetings:

- 11 • Superintendent Evaluation-October 4th or 5th 11AM; (Oct. 4th was agreed upon by committee)
- 12 • Policy, Sept. 20th, 10:30AM; will include By-Law as well as the motions by F. Kinney and D.
13 Whitman to combine Policy and By-Law were unanimously approved by the board

14 Board members should check their email for information concerning school board trainings, both online
15 and in-person. Annual school board gathering at Lake Morey is coming up soon and L. Johnson
16 suggested that this is a good meeting to attend.
17

18 Motions by F. Kinney and D. Whitman with unanimous vote moved the October meeting to Monday,
19 October 18, 2021 as the 11th is a holiday.
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21 With no further business, motions by F. Kinney and D. Whitman to adjourn were unanimously approved at
22 10:53AM.