

1 **Southwest Vermont Regional Technical School District (SVRTSD)**
2 **Regional Governing Board Meeting Minutes: Monday, April 11, 2022, at SW Tech**
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4 **RGB members present:** Mike Cutler, Asher Edelson, Leon Johnson, (online), Jackie Kelly, (online), Fran
5 Kinney, John MacDonald, Charles Putney, Ken Swierad, Anthony (TJ) Williams and Dane Whitman
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7 **CDC represented** by: Michael Lawler, Superintendent/Director; Meg Honsinger, Assistant Director and
8 Rebecca Tattersall, Business Manager
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10 Audience: CAT-TV
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12 **Recorder:** Sandra Redding, Administrative Assistant to the Superintendent
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14 Chair Ken Swierad called the meeting to order at 10AM. Board member L. Johnson was the only person
15 to speak during the time of public comments. He wanted to thank Instructor Betsy Kane and the Graphic
16 Arts students from SW Tech for the excellent work created for the Martin Luther King celebration. He
17 noted that several pieces of work received awards. Congratulations to all involved!
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19 The board unanimously voted at 10:07AM to go into Executive Session for Labor Relations with motions
20 from F. Kinney and J. MacDonald.
21

22 Board returned to open session at 10:15 and proceeded to vote on the contract for SW Tech Business
23 Manager, Rebecca Tattersall. Unanimous approval given after motions from F. Kinney and M. Cutler.
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25 Culinary Instructor, Nick DeLauri, was introduced to the board and proceeded to share his history. He
26 updated the group on this year's activities and course curriculum:

- 27 • Upgraded ServeSafe certification to Manager II level and all passed the exam which gives 5 year
28 certification and is recognized nationwide
- 29 • Bistro had limited service this year, but produced a wonderful and varied soup, sandwich, salad,
30 pizza and dessert menu for faculty/staff which gave students a real life experience
- 31 • Created and baked Thanksgiving holiday pies which were well received
- 32 • Christmas cookies were also created for sale and were enjoyed by all
- 33 • Curriculum ranges from food insecurities; creating with the video program short films for public
34 service; Pro-Start with basics to C.I.A./restaurant history and understanding professional
35 development in the industry
- 36 • Being a chef and what that really means and involves, costs and education commitments
- 37 • Culinary program is aligned with seven colleges for accepting credits earned while in program
- 38 • Hopes to expand on Bistro service in the future to the public
- 39 • Announced there were three medalists, (2 silver and a bronze) at SkillsUSA; names will be
40 released soon
41

42 Consent agenda was presented:

- 43 • March 14, 2022 full board minutes were unanimously approved with motions from F. Kinney and
44 J. MacDonald
- 45 • Payroll warrants were unanimously approved with motions from F. Kinney and L. Johnson
- 46 • Vendor warrants were unanimously approved after motions from F. Kinney and L. Johnson
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48 As there were no committee meetings, Supt. Lawler began his report. He noted it was great to see
49 everyone in person and of course, masks are still ok to wear if one wishes. He was pleased to announce
50 that the new, improved and updated course catalog was ready and a link provided on our website. He
51 extended his thanks to Graphic Arts student, Anna Hogan, Instructor Betsy Kane and Outreach
52 Coordinator, Nichole Sauer for a job very well done. The course catalog is a professional piece of work
53 with great color, well-written information and appealing program descriptions. Lawler shared with the
54 group how SkillsUSA worked this year in Vermont. Programs went to different venues to compete with
55 some students staying overnight and others just participating for the day. We had a very good student

1 turnout with medals earned in several areas. That info will be made public in the near future. We hope to
2 see a return to the more normal schedule of events next year.

3 Lawler informed the board that we look forward to presenting student awards at a public event the first
4 week in June. The last two years awards were creatively presented online and scaled down celebrations.
5 More info on the event will be available soon.

6 FYI-the Graphic Arts Program will do a brief presentation at the May full board meeting.

7 Signups for next year's programs are coming in at a pretty good clip. Lots of 10th graders looking for a
8 spot at SW Tech. Always great news! We may be looking for a second medical professions instructor as
9 the numbers keep increasing. Lawler is accessing the Perkins grant to see if there are any funds
10 available for an additional instructor. He shared that we are still looking for an instructor for the
11 Manufacturing program. We are nicely covered at this time, but continue to search for a qualified
12 individual to lead the program. Not easy due to tech education requirements and financial earnings in
13 education vs the pay scale of private enterprise. Lawler was happy to share that the new Forestry
14 Program Instructor, Eric Bishop was settling in very well and enjoying the school program. Lawler
15 thanked Brian Foster and Linda Dovitski, SW Tech Tech Specialists, for keeping the Forestry program
16 functioning at a high level during the transition.

17

18 Business Manager Rebecca Tattersall, informed the group that our annual audit has been completed with
19 no problems or discrepancies noted. A letter of approval was included in the drop box/packets with the
20 complete report available upon request. A great deal of work goes into this report as well as time and
21 knowledge. We are fortunate to have the right people in the right places to see this project thru every
22 year! Thank you for your diligent work.

23

24 Swierad informed the board that the Growing Upright Childcare lease would be presented/discussed at
25 the next board meeting. The Finance Committee and Education/Facilities Committee will meet before the
26 next board meeting in May, more info to come, probably Monday, May 9, 2022, right before the full board.

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28 Policy will meet same day, 10:35AM right after full board.

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30 All meetings will be held in person at SW Tech unless otherwise noted.

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32 With no further business, the board adjourned at 10:39AM with unanimous approval on motions from F.
33 Kinney and D. Whitman.