

1 **Southwest Vermont Regional Technical School District (SVRTSD)**
2 **Regional Governing Board Meeting Minutes: Monday, October 17, 2022, in-person and online**
3

4 **RGB members present:** Mike Cutler, Asher Edelson, Leon Johnson, (online), Jackie Kelly, (online), Fran
5 Kinney, John MacDonald, Ken Swierad, Todd Siclari, Dane Whitman and Anthony (TJ) Williams, (online)
6

7 **CDC represented** by: Michael Lawler, Superintendent/Director; Meg Honsinger, Assistant Director and
8 Rebecca Tattersall, Business Manager
9

10 Audience: CAT-TV; no public attendees
11

12 **Recorder:** Sandra Redding, Administrative Assistant to the Superintendent
13

14 Chair Ken Swierad called the meeting to order at 10:01AM noting there were no members of the public in-
15 person or online for any comments other than CAT-TV. He proceeded to the consent agenda:

- 16 • Minutes from the September 12th full board meeting were presented for approval. With motions
17 from F. Kinney and A. Edelson and unanimous approval, the minutes were approved.
- 18 • Minutes from Education/Facilities committee meeting, September 21, 2022 were unanimously
19 approved after motions from J. MacDonald and F. Kinney
- 20 • Payroll warrants were approved after motions from F. Kinney and L. Johnson and unanimous
21 support from board
- 22 • Vendor warrants were approved after motions from F. Kinney and J. MacDonald and unanimous
23 support from the board.

24 Business office documents were presented with no additional discussion and accepted by the board.
25 No committee reports. Policy will meet after full board today.
26

27 Action:

- 28 • CTSO annual Nominations were presented for approval. Supt. Lawler shared the Career and
29 Technical School Organizations and the employees who would like to be responsible for these
30 groups:
 - 31 ○ FBLA-Kristen Barrett
 - 32 ○ SkillsUSA-James Gulley and Jennifer Morgan Hall
 - 33 ○ HOSA-Kathy Slade
 - 34 ○ ProStart-Nick DeLauri

35 The nominations were approved unanimously after motions from F. Kinney and J. MacDonald.
36

37 School/Community Resource Position: (Student Resource and Campus Safety Liaison)

- 38 • Supt. Lawler shared an updated job description with the board. He acknowledged that a really
39 healthy discussion at the last meeting led to some modifications. He explained that this would
40 be an unarmed, non-uniformed and non-union part-time, (25 hours a week) position. The posted
41 requirements were explained as some discussion ensued. Business Manager, Rebecca
42 Tattersall, shared that we are looking for a person with some experience in handling students in
43 our community; strong references; law enforcement and/or social services experience and
44 willingness to provide training to faculty/staff. Board members preferred the law enforcement
45 experience be more in the line of criminal justice. Supt. Lawler appreciated the comments and
46 will adjust job description to reflect concerns. Board is in favor of adding this support to SW
47 Tech.
48

- 49 • Superintendent's Updates:

- 50 ○ Insurance Claims:

51 R. Tattersall shared information about the insurance claims concerning the flood from almost a
52 year ago. Finances have been settled and replacement equipment is starting to come in. We
53 expect a large order in soon of three complete computer labs, replacement furniture for Business
54 Management class, Accounting classroom, Video classroom; AV system in Assembly Room
55 needs updated quote and complete room physical repair has not begun yet. Supt. Lawler

1 thanked Tattersall and Dan McGuire, (IT specialist) for their tireless work this past year to get all
2 this equipment up and running with the financial support required. Tattersall announced we
3 received a large check just last week. We look forward to the Assembly Room being functional
4 soon! Also, we have a set rotation for the replacement and updating of computer labs and
5 equipment. This is an ongoing schedule which insures we stay updated with equipment and
6 warrantees. We usually plan for a six year swap-out.

- 7
- 8 ○ Tattersall was pleased to share that our new bus has arrived. At this time, it is getting
9 wired up and ready for use. We got very lucky to find this vehicle and for the price of
10 \$67,220. Now, we need to get the vehicle registered and properly plated before we can
11 put it into service.
- 12 ○ Anyone going to VBSA Annual meeting? A representative from the board is needed. J.
13 Kelly was nominated for this responsibility and she accepted.
- 14 ○ Finance committee will be meeting to discuss the budget in the near future. Watch for
15 meeting dates as we have a schedule to follow. First meeting will be in November as
16 our specific budgets are in process right now.
- 17 ○ Superintendent Eval committee will be meeting soon. Executive officers comprise
18 committee. Formal report will be given to full board when completed.
- 19

20 With no further business, the board adjourned at 10:43AM with motions from F. Kinney and A. Edelson
21 and unanimous response from board members.
22