

1 **Southwest Vermont Regional Technical School District (SVRTSD)**  
2 **Regional Governing Board Meeting Minutes: Monday, November 14, 2022, in-person and online**  
3

4 **RGB members present:** Mike Cutler, Asher Edelson, Leon Johnson, Jackie Kelly, (online), Fran Kinney,  
5 (online), Ken Swierad, Dane Whitman and Anthony (TJ) Williams  
6

7 **CDC represented** by: Michael Lawler, Superintendent/Director; Meg Honsinger, Assistant Director and  
8 Rebecca Tattersall, Business Manager  
9

10 Audience: CAT-TV; no public attendees  
11

12 **Recorder:** Sandra Redding, Administrative Assistant to the Superintendent  
13

14 Chair Ken Swierad called the meeting to order at 10:17AM apologizing for the late start due to the just  
15 adjourned finance committee meeting. He stated that due to having our review team from NEASC in-  
16 house this week, the board would try to move this meeting right along. Noting no audience, the board  
17 entered into the consent agenda business at hand:

- 18 • Full Board Minutes of October 17, 2022 were unanimously approved after motions from A.  
19 Edelson and J. Kelly
- 20 • Policy Committee Minutes from October 14, 2022 were approved unanimously after motions from  
21 A. Edelson and L. Johnson.
- 22 • Payroll warrants were unanimously approved after motions from L. Johnson and M. Cutler.
- 23 • Vendor warrants were approved with one abstention by M. Cutler after motions from A. Edelson  
24 and L. Johnson. A question was raised concerning the large computer purchases. These  
25 computers are replacements for equipment ruined in the flood and we have received  
26 reimbursement for their purchase. Several classrooms had a great deal of damage due to the  
27 November floods of last year.

28 The Board voted to enter Executive Session at 10:26 with motions from A. Edelson and D. Whitman with  
29 unanimous response from members. Board members, after hearing the Executive committee's report on  
30 Superintendent Evaluation, returned to open session and with motions from M. Cutler and D. Whitman.  
31 Updates were provided by the Policy Committee, (policies for Warning this month, then, Adoption next  
32 month); Finance Committee, (brief information on budget process with more detailed info available for  
33 next meeting with committee); and Superintendent's Evaluation Committee, (meeting with superintendent  
34 Lawler and discussion of goals for the coming year.)  
35

35 Action Items:

- 36 • All **policies** listed for warning were unanimously approved for discussion and comment so that  
37 the policies could be brought up next month for adoption/registered as updated. Motions by A.  
38 Edelson and M. Cutler.
  - 39 ○ 2200C-Anti-Discrimination
  - 40 ○ 5030C-Attendance
  - 41 ○ 5140C-Communicable Diseases
  - 42 ○ 5266C-Educational Support System
  - 43 ○ 4001C-Sexual Harassment, (Employee)
  - 44 ○ 7205C-Board Members Conflict of Interest
- 45 • **Superintendent's Eval and Goals**-executive committee met, then shared with full board their  
46 findings. Lawler provided his goals. Vote was taken to approve the goals as presented. Motions  
47 from A. Edelson and D. Whitman supported by unanimous vote.

48 **Superintendent's Report:**

- 49 • Lawler welcomed any audience and extended the welcome to the visiting NEASC team present  
50 at our facility for the next several days. This is a return visit to follow up on our progress on their  
51 recommendations from their very thorough and comprehensive visit in 2017. NEASC is the  
52 overview committee to assist schools in their forward progress in many areas. Our faculty and  
53 staff have worked very hard to facilitate the visit and prepare all the written documentation

1 needed for the visit. The team meets with faculty, staff and students to round out the visit. We  
2 welcome the opportunity to review our facility and perhaps, even make it better. The final report  
3 will not be received for several months and will be made public when presented. The visiting  
4 team indicated a positive response to their visit and interaction with our people.

- 5 • Lawler presented a letter from Todd Siclari to the board as he has decided to resign due to a  
6 conflict of interest in new employment for him with SVSU. The board accepted his resignation  
7 with regret and wished him well.
- 8 • Lawler shared that our student enrollment, (FTEs), are very strong. He will give final numbers  
9 next month. We are filling classes and have waiting lists for many of them.

10 J. Kelly and L. Johnson attended the Annual Vermont School Boards Annual Conference at Lake Morey.  
11 They reported on several updates and invited all board members to partake of the meetings, conferences  
12 and information offered thru this organization. Very extensive board training is also offered as well as  
13 Roberts Rules instruction. Thank you to Leon and Jackie for attending and bringing back this valuable  
14 information to our community. We had four board members attend.

15  
16 With no further business, the board voted to adjourn at 11:07AM with motions from A. Edelson and M.  
17 Cutler. Unanimous.