

1 **Southwest Vermont Regional Technical School District (SWVRTSD)**  
2 **Strategic Planning Committee Meeting**  
3 **Tuesday, July 10, 2012, 4 PM**

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5 Attending: RGB members – Gloria Alexander, Jim Boutin, Larry Johnson, Frank Lamb and  
6 Ed Letourneau

7  
8 Others: Jim Culkeen, Superintendent/Director  
9 Recorder: Sandra Redding, Office Manager

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11 Gloria welcomed everyone and inquired as to the minutes of June 19. A motion was made  
12 by F. Lamb and seconded by G. Alexander to accept the minutes as reported. Motion  
13 passed.

14 At the last meeting, the committee worked on the Community Education goal. Gloria  
15 passed out a grid with goals, strategies, resources, timelines and outcome monitoring  
16 criteria. The committee discussed several approaches to expanding the community  
17 education piece. Several topics were discussed, such as the Department of Labor Job Fairs  
18 held at the CDC; job fairs for the Northshire; short presentations of present CDC programs;  
19 monthly seminars for the general public; perhaps, help the public understand what a tech  
20 center is and what it can do for personal education and job training. What other areas can  
21 be researched, such as legislature, diploma producing courses and adding 13<sup>th</sup> and 14<sup>th</sup>  
22 years. Articulation agreements were discussed with an emphasis on which programs had  
23 them and which programs need to do some work in this area. The Perkins Grant now has a  
24 need for articulation information. The superintendent will check with Cherryl Blair as to the  
25 agreements we have in place at this time.

26  
27 Is it possible to increase adult enrollment? The idea is to maintain and increase enrollment  
28 as we plan for growth. Some of the problems in this area are finding qualified instructors,  
29 where to hold classes with proper equipment and competition from other agencies such as  
30 the Department of Education and Training and WIB. It has been noted that there is a great  
31 deal of competition for students from other schools both in our area and outside our district.  
32 These schools are very aggressive in their control of certain program topics. We would like  
33 to expand into the LNA field and that is in progress at this time.

34  
35 It was noted that there is no need for the special meeting tonight as requested last week as  
36 no qualified bids were received for the bus grant.

37  
38 The group then worked on the goal of greater student involvement. Basically, the committee  
39 would like to see an increase in every program especially in the SKILLS CTSO. Perhaps, a  
40 presentation could be made at the beginning of the year to demonstrate to the students how  
41 the CTSOs work and why it is important for them to be involved. A short report could be  
42 made to the full board to keep them in the loop.

43  
44 Distance Learning was the next topic. There are many pros and cons in this area. We hope  
45 to see growth in this area as the future is apt to be a collaborative effort between distance  
46 learning and onsite programming.

47  
48 Next meeting will be August 21 at 4 PM.  
49 Meeting adjourned at 5:20 PM.