

Annual Report – FY 2012 Budget Request – FY 2014



Southwest Vermont Career Development Center

321 Park Street, Bennington, Vermont 05201

www.svcdc.org

Southwest Vermont Regional Technical School District

Citizens of the Southwest Vermont Regional Technical School District,

The following pages represent the Southwest Vermont Career Development Center's fiscal year 2014 budget unanimously approved by the Regional Governing Board this January. The budget reflects a 3 percent, or nearly \$100,000 increase, one of the smallest of all school districts within our region. Over half of this increase is the result of employee benefits due to a 14 percent health insurance rate increase. The remainder reflects the addition of a technology support staff position, increase in building maintenance, largely due to benefit increases, and office software, utilities and supplies. As in the past every effort has been made to present you as taxpayers with a fiscal responsible budget while at the same time providing our teachers and staff the necessary tools and support needed in the classrooms. Including the 3 percent increase for next year the technical center's budget will have averaged an increase of just 1.78 percent annually since fiscal year 2010.

In the upcoming year we will be looking for support from the community for the Career Development Center. In his most recent inaugural address, Governor Shumlin has proposed using technical centers as the foundation for Vermont Innovation Zones throughout the state. These Innovation Zones will focus on areas of education and professional opportunity that fit the needs of their region. He states: "We have the tools available now to connect students and adult learners with new opportunities, but we can do a better job of ensuring these opportunities suit the needs of the region. Work at the Center is already in progress. The board's Strategic Planning Committee is looking to develop a new vision and road maps for our students; ones associated with the topics and needs of the local community. Plans in the upcoming months include a round table forum of business, government and service entities to do just that. We will be reaching out across the county for participants and hope that you will agree support this initiative. In the words of the Dalai Lama "In the present circumstances, no one can afford to assume that someone else will solve their problems. Every individual has a responsibility to help guide our global family in the right direction. Good wishes are not sufficient; we must become actively engaged."

Despite the difficulties we face with decreasing enrollments and increasing expenses, I remain optimistic. I believe our Technical Center will be flexible and will meet the demands of the months and years ahead. Our center of gravity remains our students—and their incredible talents and individual desire to learn and succeed. Thank you for your support.

Sincerely,

James J. Boutin

Chair, Regional Governance Board

The CDC Philosophy

*Southwest Vermont
Regional Technical
School District
Board Members*

Chair

James Boutin

Vice Chair

Rickey Harrington

Secretary/Clerk

Kevin Goodhue

Board Members

Gloria Alexander

Justin J. Corcoran

Leon Johnson

Francis Kinney

Frank Lamb

Edward Letourneau

Heidi Pickering

Larry Johnson

We believe that:

- Every individual has a need for and a right to career education.
- Each student has unique talents, interests and needs.
- Learning must be active and experimental, project-based and an integration of academic with technical skills.
- The curriculum must be flexible and must encourage each person to develop to his or her fullest capacity, and prepare each student for his or her future.
- We are partners with the home and community in developing informed, responsible and participating members of society.
- Education includes the development of cultural, social, moral and ethical standards.
- Our instructional role is to facilitate exploration of career areas, development of skills useful in life and careers, self-directedness and reflection on experiences.
- The school atmosphere must be safe, positive and respectful.
- Continuous evaluation of programs and performance is a means of providing the highest quality education.

CDC Goals

- To maximize a process of systems, program, curriculum, and technology review that includes students, parents, faculty, administrators, community members and advisory boards.
- To help learners work as a team, complete skill and safety competencies and take charge of their continuing learning.
- To promote teaching that recognizes differences in learning styles and uses a wide variety of methods.
- To encourage community interaction through events, activities and school and community groups (e.g., advisory boards, community school projects, etc.).
- To provide the highest quality vocational-technical training.
- To integrate academic skills with vocational-technical instruction to enable students to attain career and educational objectives and goals.
- To offer workplace based experience (co-op, student apprenticeships, internships, job shadowing, etc.) that assists in all phases of career development.

Human Services

Human Services 1st year students learned about various foundation topics for the field of Human Services – workplace safety, ethics, child & elder abuse, career exploration, employability skills (résumés, interviewing and job search). These students also learned about the college process and had a variety of college campus tours in the Springfield, MA and Providence, RI areas. Students toured a variety of local Human Services agencies to explore their services, learned about clientele, and gained an awareness of a variety of career opportunities. The main curriculum content focused on Human Lifespan Development. They also learned about substance abuse, mental illness, the importance of play, child discipline, and the family unit. Eligible first year students completed 3 college credits in Human Development embedded in the program through a dual enrollment agreement with the Community College of Vermont (CCV).



Human Services Program seniors visit Tufts Children's Hospital in Boston

Second year Human Services students learned about child development and have had extensive experience working with children. Units include: child nutrition, health issues, special needs, and developing curriculum. Students experienced various early childhood settings through Co-Op Placements at a home day care, a preschool, and an infant & toddler center, and our on-site lab, Growing Upright at the CDC. Students also earned certification in CPR. Students learned what it takes to attend college and had campus tours of Wheelock College and Framingham State University. Additionally, the students traveled to Boston to tour Tufts Children's Hospital for an incredible opportunity to learn about the needs of seriously ill children & their families as well as the variety of related careers; students also toured the New England Aquarium to identify developmentally appropriate activities and displays. They also continued learning about important concepts in the field of Human Services, including child abuse, career exploration, and employability skills. Eligible second year students earned 3 college credits in Infant & Toddler Development embedded in the program through a dual enrollment agreement with the Community College of Vermont (CCV). With almost all seniors planning on attending college, college acceptances included Colby-Sawyer, Keene, MCLA, Siena, Hartwick, Anna Maria, Castleton, Lesley University, HVCC, UVM, Central Connecticut, SUNY Potsdam, CCV, Westfield State College, University of Rhode Island, College of St. Rose, SVC, Endicott, Plymouth State, Rhode Island College, Elmira, Herkimer Community College, Ithaca, Quinnipiac, Champlain, St. Michaels, University of Hartford, and Wheelock. Students are interested in pursuing careers in Education, Early Childhood Education, Speech & Language Pathology, Radiology, Social Work, Psychology, Criminology, Human Services, and Special Education.

Medical Professions

Medical Professions students have had a very busy first semester. Medical Professions II students are taking part in a special dual-enrollment program between the CDC and the Community College of Vermont. The students are enjoying the challenge of learning college-level medical terminology and human biology. Students who qualify will be able to earn six college credits at the end of the year.

The first semester Medical Professions I curriculum encompasses the foundational backbone for the entire two-year program. Students have learned about health careers and their requirements, health care systems, medical terminology, medical



Southwest Vermont Career Development Center Annual Technical Program Report

ethics, and the history of medical care. Next semester they are looking forward to learning more about medical/ethical issues, infection control, and human growth and development. They are also learning various hands-on skills such as vital signs, airway management, and venipuncture.

Students visited Sawyer College as a day trip, in November 2012. Both groups of students are benefitting from job shadowing local medical professionals. Between the academic skills and hands-on skills learned both in the classroom and their clinical experiences, students have a much better understanding of what it takes to work in the medical field. More importantly, they are discovering if a health-related career is a good choice for them.

Accounting and Finance



For School Year 2013, the program continues to partner with the Heritage Family Credit Union in the operation of a branch on campus. This will enhance the student's knowledge of banking and customer service by working with live transactions and real customers.

Students are active in the student run organization FBLA (Future Business Leaders of America). Students participate in leadership conferences and will compete at a statewide conference in April and participate in a national conference in June. Students will once again participate in the Volunteer Income Tax Assistance Program sponsored by BROCC. These students will be preparing tax returns for elderly and low

income taxpayers. Students are trained in preparing Vermont Income Tax Returns and need to pass an IRS test. Students will work with taxpayers at the local BROCC office. Students also have the opportunity to earn three college credits through a dual enrollment program with the Community College of Vermont.

Marketing

The Marketing Education Program continues to operate the Campus Store as a lab where students have the opportunity to practice their marketing and business skills on a daily basis. The lab focuses on customer service, pricing, merchandising, advertising, ordering and receiving, inventory control and accounting for the daily financial activity of the store. The store is ranked by National DECA as one of the top stores in the U.S. based upon twelve different performance indicators. The store funds much of the DECA (Distributive Education Clubs of America) student activities including regional, state and national conferences.



Communications Technology

Communication Technologies continues to be a place where creative people come together to do incredible things. Over the past year, several classroom lab improvements have provided students with exciting new learning opportunities. The new Roland SP504-I printer expanded our wide format print capacity. It is an eco-solvent based printer that allows us to print directly on vinyl, plastics and a variety of substrates. The inks and materials we can now use are waterproof and weatherproof allowing us to do more outdoor signage. This has accelerated our partnerships with groups like the Chamber of Commerce, Park McCullough House and others. The increased production capacity has allowed students greater opportunity to experience more aspects of promotional campaigns for our community partners.



Our first toner based digital printer has been replaced by a Ricoh C5502. Thanks to the efforts of our business department, we were able to install this significantly upgraded machine at the same lease rate we paid for our previous equipment. At the same time, Greg Lewis, our Business Manager, negotiated a 2¢ per copy price reduction in our color output cost. Doing more for less, benefits the classroom, the center, and the community.

We have upgraded the computer lab to the current version of Adobe Creative Suite. As a matter of course, we take full advantage of software licensing options that allow for upgrades over an extended time period. This both reduces cost and keeps the lab up-to-date.

Our Dual Enrollment program with CCV is going strong. By providing multiple entry opportunities throughout the two year span of the program, we are able to let the most academically qualified students begin earning college credits as early as their first semester, while students who need to bump up their academic skills are given time and opportunity to improve towards college readiness.

A statewide assessment of students in CTE Visual Arts Programs is slated to be piloted this year and be fully implemented in 2014. The test is currently under development, and our instructor, Barbara Gorbaty, serves on the committee. While there have been significant challenges involved in development of an exam which is suitable for all the varied programs around the state, we believe that CDC students will be prepared for the assessment when it comes on line.

Forestry – Heavy Equipment

The Forestry & Heavy Equipment class has been busy throughout Bennington County with great hands-on student projects. A number of projects are underway in Pownal. Trees & stumps have been cut and cleared at the transfer station to aid in annual maintenance and fill was hauled in and graded off to help with site cleanup. Also in Pownal, the class helped the Select Board with trees and stumps that had been left from the Hurricane Irene Flood. The large trees and stumps were hung on the banks just above the bridge to Northwest Hill. Students used the Career Center's dozer to cut and winch the debris from the Hoosick River and its banks. This real life project not only benefited students with site planning and equipment operation, but also benefited the community.



Other community projects completed by the class include planting Christmas trees for the Pownal Fire Department, helping out at the Pownal Highway Garage, green-up of the Sucker Pond area, surveying work for the trout restoration project on the Battenkill River and continued timber stand improvement for the town of Bennington's Municipal Forest, the Y woods.

Currently both classes are working on a 2 acre apple tree release through the Wildlife Habitat Improvement Program (WHIP). The grant was awarded to the New England Tropical Conservatory and the class was selected to do the work. Students utilize chainsaw safety techniques along with silviculture (The Art & Science of Forest Management) treatment to select and remove crowding trees. The trees left in the treated area will produce fruit and nuts for area wildlife.

All students finished completing the OSHA 10 hour construction safety program in December 2012, mine safety training along with CPR & first aid. In December 2012, the Forestry II students will be completing chainsaw safety certification and then will be working toward their commercial driver's licenses.

Artificial Intelligence (Programming & Microprocessors)



Ben Bushee works an LED sequencer board.

Students have completed a number of projects over the year. These projects include rebuilding a light show, synchronizing itself to music, a number of robotics projects and altimeters and g-force sensors for a rocketry project. First year students are working with BASIC Stamp microprocessors and seniors are working with Arduinos (small microcontroller boards, able to read sensors and turn things on and off).

During the school year 2012, for the first time, students were offered the opportunity to earn college credit for a digital electronics course as part of Project Lead The Way. This was taught in the second semester and students from the Engineering Program were also able to join the class for this course.

Computer Technology and Networking Academy

Students in this program are preparing for the CompTIA A+ network certification exam. Most students are on schedule to complete the A+ course by the end of the first semester and will then move on to the CCNA (Cisco Certified Networking Associate) certification course.

For the past three years students in this program have maintained the network at the Sunderland Elementary School. Students learn real life skills while providing a valuable service to the school and community.

JT works on rebuilding a computer.



Cosmetology

12 students were promoted into the second year advanced class and another 15 students were welcomed into the first year class. Our program is in its sixth year and proudly, is still growing strong!

Cosmetology 1 has been focusing on introductions to many aspects of this industry. At first, everyone's interest is to jump right in cutting hair and exploring their creative sides. However, all persons in this profession must by law, seriously put into practice safety and sanitation for the benefit of clients and themselves. More recently, Cos 1 students joined Cos II students to observe and be involved with the more difficult industry tasks being practiced.



We are excited to announce our lab "Studio 152" now carries Paul Mitchell Products. Paul Mitchell offers an extensive amount of "free" education for students. This is a great asset to our program, giving our students the opportunity to work hands-on with trained professionals in the beauty industry and the opportunity to learn the latest techniques. Cosmetology I & II had the opportunity to work with a representative on color exploration and product

Southwest Vermont Career Development Center Annual Technical Program Report

knowledge.

Cosmetology I students have been working on all aspects of nail design. Recently, they had an opportunity to work hands on with an OPI Education Representative on sculptured nails.

Cosmetology students have been fundraising for their annual trip to New York City to attend the "International Beauty Show" in the spring. This year will be our 6th year visiting this exciting and prominent event. Throughout the first two weeks in October, the entire cosmetology program rallied together and raised \$737.77 for the "Susan G. Komen ~passionately Pink~Breast Cancer Awareness Foundation". Students worked diligently tie-dyeing pink T-shirts, baking for sales, and offering super deals at their salon, "Studio 152".

Cosmetology II students have been enthusiastically mocking state board examinations to prepare them for Vermont licensure. Students will have completed 1500 hours of training by the end of spring 2013, allowing them to apply for testing. "Studio 152" has opened its doors to local elementary schools, offering free salon services. The elementary students earn stars for their good deeds. In turn the elementary students can use the stars for services in the salon. This gives our students the opportunity to help young children grow their self-confidence and self-esteem with a positive salon experience!

Design and Fabrication Technology

First year students are becoming more familiar drawing with and using Computer Aided Design (CAD) software. Students fabricated some basic products like: a meat tenderizer, a custom designed clock, engraved on marble, dinner nameplates for Thanksgiving, custom ink pens and candlestick holders. Students are working on a project for the Bennington Police Department which includes a narcotic prescription return box and camera mounts for their vehicles.

Second year students are involved in an assessment process that explores aspects of engineering and fabricating a product. Throughout the process students are being evaluated by engineers and business leaders in our community. Second year students' product designs are becoming much more complex and consider marketing issues, and the costs of materials, personnel and accounting procedures. These considerations are included in their design decisions. Students are starting to produce products from blueprints and written specifications

of their own design utilizing Computer Numerical controlled (CNC) equipment and directly connected computer to laser and plasma cutters. Some of the products that students are designing or reengineering include: lazy susan napkin holder, aluminum hex rings, acrylic rings and earring holders and custom belt buckles. Students during the design process are becoming more understanding of product liability and safety and appreciate the necessity of following precise procedural sequences and detailed documentation. The whole idea of the assessment process is to introduce them to what it would be like to start one's own business or to work in the industrial field as an engineer or in other related fields.

Students are excited about the new computer software we are getting installed to be able to communicate to the CNC's and new 3d printer.



Automotive Technology



The Career Development Center's Automotive students have been busy working on their industry certifications during the fall semester, of school year 2012-13. All students have been trained and have tested on the SP2 Auto Industry's Mechanical Safety program and in pollution prevention. Students have also completed and tested in the Automotive Oil Change Association curriculum.

Southwest Vermont Career Development Center Annual Technical Program Report

In addition, students also completed and tested in the Tire Industry Association of America's curriculum on tires and tire service. As of this writing, students are working on steering and suspension and will be training on the Vermont State Inspection program in the near future. All students will be working to complete the Vermont State General Service Technicians Scenario Assessment program and hope to be certified by early spring, 2013. Students in the Auto II class will also take part in the Ford/AAA competition in February 2013 with hopes of securing a spot in the hands-on competition that will take place in May of 2013.



Law Enforcement

The Law Enforcement class has been working diligently learning the roles of police officers in society including the laws they uphold. They have been working with multiple guest instructors from the Bennington Police Department on a variety of topics. Most recently the students were given hands-on training on control and Restraint Techniques by guest instructor Lieutenant Lloyd Dean of the Bennington Police Department.

Business Management

In 2012, the Business Management program here at the CDC has been featured on the front page of the Bennington Banner twice. The first time came as a result of seven students passing the National Retail Federation Foundation's Customer Service Certification Exam. These students were the first to earn a nationally recognized certificate as a part of the program's newly revised curriculum. The second recognition came after the same group of students placed 6th out of 72 teams at an investing competition hosted by the Junior Achievers of Western Massachussetts.



The program continues to work with local business partners and build relationships throughout the community. In the last year, students have worked on projects with Whitman's Feed Store, Greenberg's, the Bennington Tennis Center, and the Albany Devils. Also, as a result of fundraising efforts, the program plans to award its first scholarship to an outgoing senior in the spring of 2013.

Within the last year, the Business Management program has run its new Personal Finance course multiple times and looks forward to offering the newly approved Introduction to Sports and Entertainment Management course in the upcoming school year. Recognizing that according to the MBAResearch and Curriculum Center, business is the second-most post-secondary education major, the CDC looks to see this program expand both in terms of offerings and enrollment.

Culinary Arts



Culinary Arts is in full swing. This is the first year that we have all three sections full and operating: Intro to Culinary Arts, Culinary Arts 1, and Culinary Arts 2. In addition we are participating in the SVSU's Mosaic program, which is an after school enrichment program for interested middle school students, for the third semester in a row. Our evening adult education classes are going strong thanks to the tremendous efforts of Marie-Pierre. We currently have students at the following culinary schools: The Culinary Institute of America, The New England Culinary Institute, Southern New

Southwest Vermont Career Development Center Annual Technical Program Report

Hampshire Culinary, SUNY Cobleskill School of Culinary Arts and Schenectady County Community College.

We are now A National Restaurant Association Accredited ProStart Culinary Arts and Restaurant Management Academy. With this national industry certification, we have articulation agreements with almost every culinary school in the country. This also offers tremendous benefits for our students including scholarships, competitions, some waived college entry requirements and in some cases, college credit. We are one of only two technical center programs in Vermont that has this program. With successful completion of the program, the student receives a Certification of Achievement from The National Restaurant Association. We are now also certified to teach "ServeSafe" by the National Standards Institute. ServeSafe is a required course at every culinary school and a requirement for employment at some of the larger hospitality companies and restaurants.

Theater Arts



Theatre Arts: After extensive study of comedy in general and of Neil Simon's work in particular the Theatre Arts class produced *London Suite* by Neil Simon. Students also helped design and build the production.

This year the class has read a number of plays, written scenes, and are now in the process of writing original one act plays which will be presented Jan 16, 17, 18 in the MAUHS auditorium. In May 2012 the Class attended the Broadway Play *Harvey*, with Jim Parsons, who also stars in *Big Bang Theory*.

The Stagecraft class was also instrumental in building the set for *Cinderella*.

Video Production

Video Production students have worked with the SVMC on several projects including creating exercise videos with local gyms to be played at local meetings. Bailey O'Neill and Nick Pembroke will also be working with the communications department of the hospital to develop "Health Matters" videos for their web site.



Engineering and Design

Program Overview: Engineering and Design students learn tools to solve problems of increasing complexity and to communicate their solutions to others. Some of these tools include sketching, computer-aided-design, engineering drawings, reverse engineering, math and science principles, and technical communication. Students also learn an engineering design process to guide them through their design work to arrive at workable solutions. In the last semester of the program, students apply all of the skills they have learned to invent or innovate a product and present their work to local engineers. Students take Project Lead The Way (PLTW) courses as part of the curriculum in the Engineering and Design program, and may earn college credit from one of PLTW's University Partners for successfully completing these courses.

<p>Engineering and Design 2: A team of student inventors wanted to design an office chair that could be raised while the user was still seated. With a local engineer as their mentor, they were able to design a pneumatic system which accomplished the desired task. Their design was presented to a group of local engineers at the end of the year. The students in this class learned valuable lessons in design, analysis, teamwork, communication, and project management.</p>	
	<p>Engineering and Design 1: The Rube-Goldberg machine continues to be a favorite among Engineering and Design 1 students. While completing this first year project, students put their design skills into action creating a complicated machine to perform a simple task. Along the way, they learned valuable lessons in design, cause and effect, troubleshooting mechanical systems, communication, teamwork, and creative design.</p>

Project Lead The Way (PLTW): PLTW is a provider of rigorous and innovative Science, Technology, Engineering, and Mathematics (STEM) education, and there are currently over 400,000 PLTW students in all 50 states (source: www.pltw.org). The CDC is proud to be a certified PLTW school.



Pre-Law



In 2012, students in Pre-Law were able to attend Oral Arguments at two appellate courts. In the spring they travelled to New York City by rail and heard attorneys arguing cases at the Second Federal Circuit Court of Appeals. There they heard cases involving criminal law, family law and immigration. In addition students had a chance to visit parts of Manhattan, including Times Square, Rockefeller Center, Fifth Avenue and Central Park. In October, students visited the New York State Court of Appeals in Albany and after touring the historic courtroom and having lunch; they heard cases in criminal procedure as well as civil

jurisdiction, including the Lake George boating accident from several years ago. Students were asked to prepare for their own oral arguments on a Search and Seizure case, and to experience trials involving criminal and civil issues. Students worked in co-op opportunities in the local Bennington County Courts. Students continue to learn about how our justice system works and consider how a just society is organized by studying the American Judicial System. They also work to register voters in the spring and fall.

Building Trades

The Building Trades program will change during school year 2013. The major change is that a modular home will be built inside the shop. This type of building is being done by many other Building Trades programs throughout the state.

In the past, houses were built on-site, but now we are starting a new approach by building the house right here in our shop in a controlled environment. We are able to keep all of the materials used for the construction dry and safe from the elements found outside and also save travel time to and from the site. We will be putting these homes up for bid to the public. The students will continue to be exposed to all facets of the building trades and will complete the course with a strong base of experience to start a career in the construction field. This is an exciting new approach for the program and we are looking forward to our first project.



Photograph from River Valley Technical Center, Panelized Units

Co-Op



Co-op is a collaborative program that is designed to facilitate and support student placement in work-based learning experiences with area employers (i.e., co-op internships) that typically align with the students' CDC technical program of study, and match their expressed career interests and specified learning objectives. Students can participate in a co-op during the school day, as an elective class or through their technical program, as well as after school or on week-ends. Types of co-op work experiences include job shadows, unpaid career work experiences, paid career technical experiences, and formal apprenticeships. Through a combination of classroom and work-based learning activities, each Co-op is designed to help students:

- Practice skills acquired in CDC technical programs in a local job setting while further exploring careers of interest;
- Chart appropriate career plans, including post-secondary training and formal educational prerequisites for career entry;
- Strengthen academic and technical skills relevant to their technical program and field of interest;
- Develop critical 21st Century workplace skills required across all industries and occupations; and
- Gain exposure to the standards, practices, policies, and culture of work.

CDC technical program students continue to gain hands-on experience in a broad range of careers through the Co-op Program. This year, CDC students completed co-op experiences in the following career areas: Accounting, Automotive, Baking, Butchering, Car Sales, Chef, Civil Engineering, CNC Machining, Dental Hygiene, Early Childhood Education, Elementary Education, Emergency Medical Technology, Forestry, Fuel and Oil Technology, Graphic Design, Hotel/Lodging Management, Law Clerk, Law Enforcement, Nursing, Occupational Therapy, Public Works, Speech and Language Pathology, Surveying, and Veterinary Technology.

Adult Ed

TRANSITION – With Bob Mazur's retirement in July 2012, the Adult Education program is currently in transition. Building on a well established program, the new Assistant Director for Adult Education is continuing to identify courses and program opportunities that best serve the needs of the community.

Southwest Vermont Career Development Center Annual Technical Program Report

COMPOSITES – The Composites Training Program, originally funded by state and federal grants, is moving into the next phase. With continued collaboration from the DOL, CCV, and the manufacturing industry, we are transitioning into a self-sustaining model.

Licensed Nursing Assistant (LNA) – In collaboration with the DOL, CCV, and the Adult Workforce Council, we are currently working on starting a non-facility based LNA program.

ADULT EDUCATION DURING THE DAY – This year, 31 adults enrolled in a variety of our daytime technical programs; 19 without a high school diploma or with a GED, and 12 with a high school diploma. We provide a wide variety of services to our adult students, including financial aid counseling, educational support, and guidance.

ADULT EDUCATION IN OUR COMMUNITY – To better serve our unemployed or underemployed adult population and our community at large, we have added several programs and courses to the spring schedule. These include:

- Medical: Pet Education Certification Program.
- Culinary: Two extensive culinary tracks each with community driven workshops and courses: The Bennington Chefs series features local chefs and bakers who teach haute cuisine sessions within a selected theme, while the Taste of Vermont series focuses on VT produce and Cooking Outside the Box on healthy cooking from scratch.
- Business: Many of the new courses focus on cottage industry with series such as Starting your Own Business, Accounting for Small Business, and Enhancing the Customer Experience
- Continuing Education: We added basic math and English courses to meet the needs identified by Voc Rehab and some employers.
- Hospitality: The ServSafe workshop will provide food and beverage safety training. This sanitation certification is required by most restaurants as a basic credential for their management staff.
- Manufacturing: Some of the new courses in this certificate were added to respond to our local manufacturers needs. They include Solidworks and Lean Six Sigma.
- Professional development: We added the Leadership in the Workplace and Personal Career Management series to meet the needs of our medical and educational institutions, as well as unemployed or underemployed adults.
- Computer: Some of the new courses in this certificate category include Building a Small Business Website with WordPress, and the Microsoft Specialist Workshop.
- The Industry recognized credentials now include Microsoft Office Specialist, National Professional Certification in Customer Service, LNA, Pharmacy Technician Certification, Pet Education Certificate, Apprenticeship in Composites.

See the list at www.svcdc.org at the Adult Education page and download a copy of the brochure.

CUSTOM TRAINING FOR EMPLOYERS – Courses have included onsite and customized workforce training for Cambridge Valley Machining and Orvis.

ONLINE – The variety of available programs through our national partner, Cengage Learning/ed2go continues to grow, offering over 300 short 6 week ed2go courses, over 120 comprehensive Career Training Programs, and over 4000 Tutorials for Business. We also have specialized online courses for industry through our partnership with ToolingU.com.

TUITION DISCOUNTS AND FINANCIAL AID FOR INDIVIDUALS: 10% tuition discount for seniors 60 and over; 10% tuition discount for veterans; financial aid and training grants to eligible individuals through VSAC Non-degree grants, Department of Labor, Vocational Rehabilitation, Vermont Associates, DOL, Workers Compensation, and Vermont Training Program partial tuition reimbursements for eligible employers.

Career and Technical Student Organizations (CTSO's)



SkillsUSA

The main goal of SkillsUSA is to provide students who are preparing for a wide variety of careers in trade, technical and skilled service occupations, with professional development opportunities that supplement their academic and technical education. SkillsUSA programs and activities help its 285,000 student members develop public speaking skills, and improve their ability to conduct and participate in meetings, manage financial matters, solve problems, and assume responsibility for community service. Students participate in state leadership conferences and competitions. Each June, students earning first place at the state level in leadership and technical skill competitions, travel to Kansas City, MO to compete at the national conference.



FFA – Agriculture Education

The National FFA Association is dedicated to making a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education. FFA is an integral, intracurricular part of the agricultural education program, providing leadership training to supplement classroom education and hands-on career exploration. FFA programs and activities help members develop public speaking skills, conduct and participate in meetings, manage financial matters, strengthen problem solving abilities and assume civic responsibilities. Nearly 450,000 members participate on local, state and national levels in approximately 7,275 chapters.



DECA – Distributive Education Clubs of America [Marketing]

DECA, focused primarily on Marketing Education provides activities and classroom tools that promote the learning of competency-based skills in marketing, management and entrepreneurial career fields, and develop leadership and civic consciousness. DECA serves more than 160,000 students enrolled in secondary and postsecondary marketing education programs. DECA is co-curricular; it is an integrated part of the classroom instructional program.



FBLA– Future Business Leaders of America

FBLA prepares students by promoting business leadership, understanding of private enterprise, establishing career goals and developing character and self-confidence in its members. FBLA serves 300,000 members and teachers in 13,000 chartered chapters worldwide.



NTHS – National Technical Honor Society

NTHS is a nationally recognized organization for promoting excellence in work force education to meet the demands of today's quality driven businesses and industries. The purpose of the CDC Chapter is to promote the ideals of honesty, service and leadership at the CDC and in the community. Members must achieve a 90 average or above between their technical program and current English class, achieve a GPA of 3.0 or above in all of their academic subjects, demonstrate good character and leadership qualities, participate in extra curricular activities and be recommended by their instructor.

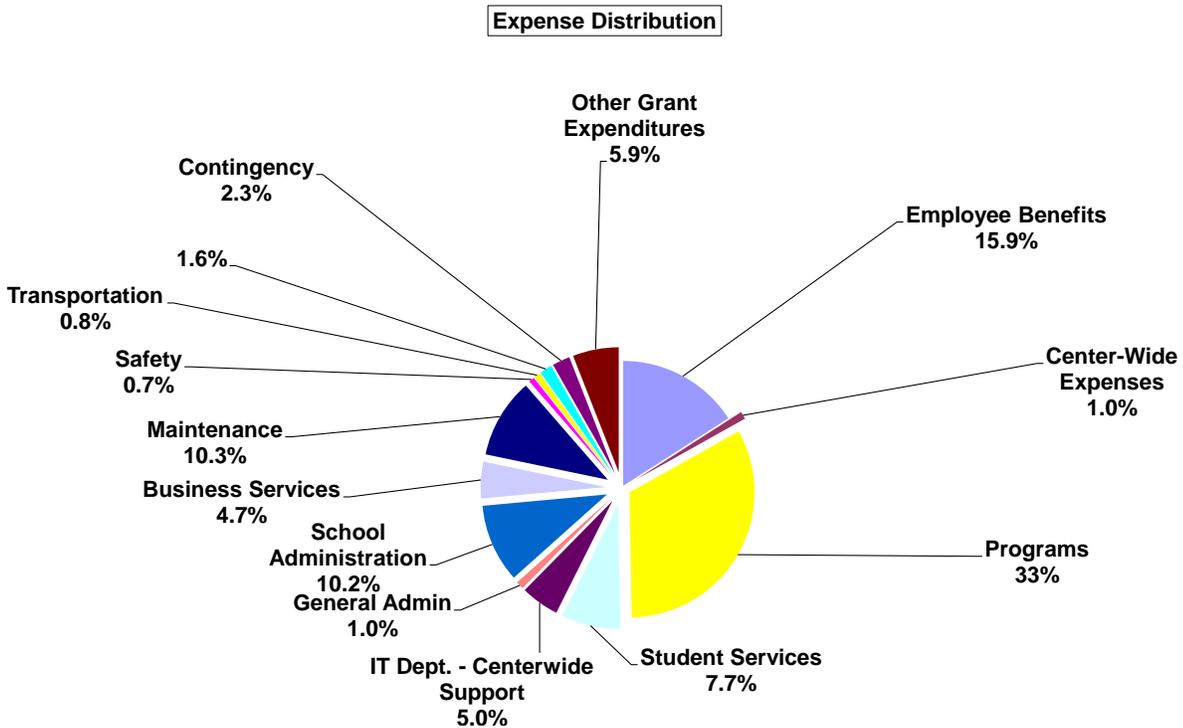
Southwest Vermont Regional Technical School District Budget Request FY 2014

Cost Center	Actual FY 2012	Budget FY 2012	Budget FY 2013	Budget FY 2014
<u>Employee Benefits</u>	479,771.93	531,370.51	540,353.64	597,090.35
<u>Center-Wide Expense</u> (Subs, Software, Supp)	36,767.02	26,000.00	30,500.00	36,660.00
<u>Programs & Classes</u> (Includes Equipment, Supplies, Field Trips, Books, Salaries, Etc.)				
Culinary Arts	78,270.08	64,105.28	86,548.00	71,342.00
Integrated Design - Model Railroading	0.00	16,819.84	0.00	0.00
Technical English	36,070.52	40,320.84	41,193.00	33,829.50
Communication Technologies	59,260.66	67,226.92	64,257.00	53,660.50
Intro. to Print Publishing	511.88	535.00	1,600.00	2,179.00
Creative Computing	2,529.04	8,319.84	3,500.00	3,100.00
Cosmetology	101,769.41	124,985.61	120,388.83	114,635.00
Intro to Emergency Medicine	1,129.83	4,263.59	3,100.00	3,192.00
Business Management	29,213.11	32,764.69	26,424.00	27,683.50
Agriculture	0.00	45,278.96	0.00	0.00
Theatre Arts	44,800.39	48,489.57	46,489.50	46,225.00
Forestry & Heavy Equipment	63,143.71	66,554.46	72,366.00	63,467.00
Computer Networking	20,487.19	23,063.76	23,527.67	24,573.00
Computer Technology	21,064.71	21,663.76	22,127.67	22,073.00
Medical Professions	59,802.54	64,548.08	65,972.00	64,616.00
Business Ownership	1,033.59	33,014.69	26,824.00	23,458.50
Business Basics	750.28	800.00	800.00	0.00
Artificial Intelligence	25,395.12	25,163.76	25,627.67	27,373.00
Marketing	29,711.40	34,202.63	31,301.00	31,509.50
Accounting & Finance	34,701.42	34,952.63	31,051.00	31,659.50
CAD Design & Fabrication	3,169.17	12,319.84	4,602.50	6,500.00
Automotive Technology	72,179.97	70,937.90	71,129.62	78,789.00
Automotive Maintenance	453.67	8,719.84	3,900.00	600.00
Mental Illness Care	2,875.19	3,963.59	400.00	700.00
Human Services	70,631.09	70,024.38	73,973.00	73,620.00
Special Needs	61,251.75	60,808.46	62,197.00	64,240.00
Building Trades	51,392.99	58,784.12	61,393.00	59,693.00
Video Production	42,757.89	43,166.28	44,959.50	43,655.00
Engineering & Design	74,213.91	74,640.28	55,078.67	58,468.67
CAD 3D	3,169.16	7,365.53	4,202.50	4,202.40
Design & Fabrication	89,850.88	88,064.60	89,457.00	92,069.00
Pre-Law	66,317.44	66,460.76	67,842.00	69,221.00
Law Enforcement	63,497.15	65,793.98	67,220.00	32,908.50
Forensics	5,987.21	14,964.50	3,500.00	4,000.00
<u>Student Services</u>				
Para Educators	84,498.25	87,921.57	86,652.07	93,894.75
Student Testing	0.00	400.00	400.00	0.00
Guidance Services	87,940.43	91,174.45	92,874.20	94,434.30
Co-operative Education	60,089.21	59,947.18	61,368.00	67,360.00
Nursing Services (Allocated Expense)	8,927.87	19,121.06	18,945.57	19,703.40
Student Organizations	11,497.23	7,512.89	24,990.53	12,500.00
<u>IT. Dept. - Center wide Support</u>	116,204.89	117,449.86	141,849.86	186,778.00
<u>General Administration</u>				
Regional Governing Board	9,953.88	10,235.00	10,235.00	10,512.00
Clerk, Moderator, Assistant Clerk	1,800.00	1,810.00	1,810.00	1,810.00
Treasurer's Office	13,200.00	13,200.00	13,200.00	13,200.00
Election & Annual Report	3,281.69	4,500.00	4,500.00	3,925.00
Financial Audit	7,750.00	7,750.00	8,000.00	8,400.00
<u>School Administration</u>				
Superintendent's Office & General Admin.	342,510.99	318,395.31	317,728.36	325,014.44
Adult Education	69,978.63	43,069.27	44,000.00	39,039.00
Recruitment	9,474.58	19,000.00	17,500.00	17,500.00

Southwest Vermont Regional Technical School District Budget Request FY 2014

Cost Center	Actual FY 2012	Budget FY 2012	Budget FY 2013	Budget FY 2014
<u>Business Services</u>				
Business Office	117,225.79	126,188.93	126,748.93	136,166.86
Advertising, Bank Fees, Interest Expense	5,536.70	8,700.00	7,500.00	7,500.00
Insurance	32,086.66	29,750.83	32,480.07	33,764.48
<u>Maintenance</u>				
Utilities	94,239.35	102,355.77	122,317.00	132,337.62
Maintenance Director (Allocated Expense)	6,930.62	9,880.00	11,196.00	12,896.50
Building Maintenance	148,794.52	174,779.45	190,219.26	217,003.11
Grounds Expense	15,391.02	22,350.00	25,375.00	25,648.50
<u>Safety Expense</u>				
	27,025.47	17,372.82	13,600.00	27,200.00
<u>Transportation Expense</u>				
	42,747.85	34,803.00	37,240.00	31,290.00
<u>Reserve Funds (Voter Approved)</u>				
	0.00	60,000.00	60,000.00	60,000.00
<u>Contingency (2.5 %)</u>				
	0.00	83,688.13	83,613.38	86,122.11
Total Warned Expenditures	3,051,016.93	3,431,814.00	3,428,149.00	3,530,993.00

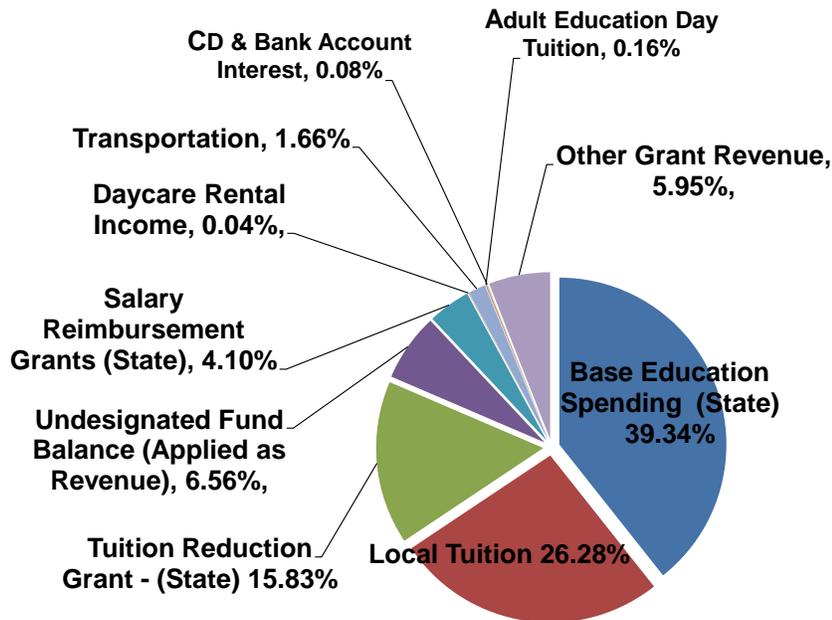
<u>Grant Expense</u>				
Federal - Perkins Grant	158,754.00	158,754.00	151,729.00	151,729.00
Federal - USDA Composites Grants	54,050.52	99,000.00	44,949.48	0.00
State - Adult Ed. Formula & Salary Grants	23,826.94	23,826.94	23,826.94	23,826.94
State - Dept. of Labor Grants	44,461.00	44,461.00	19,461.00	19,461.00
State - Equipment Grant	28,235.29	28,235.29	28,235.29	28,235.29
Total Grant Expenses	309,327.75	354,277.23	268,201.71	223,252.23
Total Expenses	3,360,344.68	3,786,091.23	3,696,350.71	3,754,245.23



Southwest Vermont Regional Technical School District Budget Request FY 2014 Revenue Summary

Local and State Revenue (<u>Amount Warned</u>)	FY 2012 Actual	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget
Base Education Spending (State)	1,477,383.00	1,477,383.08	1,505,331.16	1,477,027.04
Local Tuition	741,348.96	741,349.62	866,478.49	986,723.52
Tuition Reduction Grant - (State)	594,292.40	594,292.40	605,534.80	594,197.33
Undesignated Fund Balance (Applied as Rever	0.00	365,404.00	223,561.00	246,206.00
Salary Reimbursement Grants (State)	152,543.55	167,384.90	152,543.55	153,839.10
Daycare Rental Income	1,300.00	1,000.00	1,300.00	1,500.00
Transportation	83,390.70	60,000.00	60,000.00	62,500.00
Adult Education Day Tuition	6,139.58	17,500.00	8,900.00	6,000.00
CD & Bank Account Interest	3,465.58	7,500.00	4,500.00	3,000.00
Room Use	75.00			
Local and State Revenue Totals	3,059,938.77	3,431,814.00	3,428,149.00	3,530,993.00
Other Grant Revenue				
Federal - Perkins Grant	158,754.00	158,754.00	151,729.00	151,729.00
Federal - USDA Composites Grant (Federal)	54,050.52	99,000.00	44,949.48	0.00
State - Equipment Grant	28,235.29	28,235.29	28,235.29	28,235.29
State - Adult Ed. Formula & State Grants	23,826.94	23,826.94	23,826.94	23,826.94
State - Department of Labor Grants	44,461.00	44,461.00	19,461.00	19,461.00
Totals -Other Grants	309,327.75	354,277.23	268,201.71	223,252.23
Total Revenue	3,369,266.52	3,786,091.23	3,696,350.71	3,754,245.23

Revenue Distribution



Southwest Vermont Regional Technical School District Budget Request 2014

Key Note: This page shows how the tuition for 2014 is calculated for each sending school district. The last column on the right will be the actual amount billed to the sending school district.

Tuition Detail by Sending School District for Fiscal Year 2014 - Part 1

Local Tuition Rate Fiscal Year 2014 →

\$5,069.81

FTE History For 6 Semesters For Each School District

Sending District	Sem 2 2010 FTE's	Sem 1 2011 FTE's	Sem 2 2011 FTE's	Sem 1 2012 FTE's	Sem 2 2012 FTE's	Sem 1 2013 FTE's	FY 2014 FTE's * 6 Sem. Avg.	FY 2014 Gross Tuition
<i>Mt. Anthony Union</i>	205.30	205.09	188.62	163.73	156.77	179.86	183.24	\$928,991.78
<i>Arlington</i>	2.88	3.22	2.59	2.21	2.87	6.36	3.35	\$16,983.86
<i>Dorset</i>	0.00	3.00	0.00	2.00	0.00	1.35	1.06	\$5,374.00
<i>Manchester</i>	0.63	0.75	1.25	2.38	1.29	1.29	1.27	\$6,438.66
<i>Readsboro</i>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
<i>Sandgate</i>	1.13	0.00	0.00	0.00	0.00	0.00	0.19	\$963.26
<i>Searsburg</i>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
<i>Stamford</i>	0.63	1.00	1.00	0.00	0.00	0.00	0.44	\$2,230.72
<i>Sunderland</i>	0.63	1.76	2.01	2.00	1.90	1.00	1.55	\$7,858.20
Sub. Other Districts	5.90	9.73	6.85	8.59	6.06	10.01	7.86	\$39,848.70
Regional Area Total	211.20	214.82	195.47	172.32	162.83	189.87	191.10	\$968,840.47

Towns outside Southwest Vermont Regional Technical School District Service Region

Mountain Towns	2.25	1.00	1.26	1.81	1.98	3.09	1.90	\$9,632.64
Danby	0.38	0.00	0.00	0.65	1.00	0.73	0.46	\$2,332.11
Dover	0.00	0.00	0.00	0.00	0.00	0.35	0.06	\$304.19
Mt. Tabor	0.63	0.00	0.00	0.00	0.00	0.00	0.11	\$557.68
Poultney	0.63	0.00	0.00	0.00	0.00	0.00	0.11	\$557.68
Rupert	0.00	0.00	0.00	0.65	0.65	0.00	0.22	\$1,115.36
Whitingham	0.00	0.00	0.00	0.00	0.21	0.00	0.04	\$202.79
Wilmington	0.00	0.75	1.00	1.00	0.35	0.00	0.52	\$2,622.92
Winhall	0.63	0.00	0.00	0.00	0.00	0.00	0.11	\$557.68
Sub Non Region Tl.	4.52	1.75	2.26	4.11	4.19	4.17	3.53	\$17,883.05
Grand Totals	215.72	216.57	197.73	176.43	167.02	194.03	194.63	\$986,723.52

* One FTE = one Student Attending
Technical Center for 240 minutes
a day. (full day)

FY 14	194.63
FY 13	202.52
↓ FTE's	-7.89
↓ %	-3.9%

Southwest Vermont Regional Technical School District Budget Request FY 2014

Key Note: This page shows how each district's total cost is calculated. Local Tuition plus State Aid.

Tuition Detail Fiscal Year 2014 - Part 2

	Local Tuition Per FTE	State Aid * Per FTE	Total Cost Per FTE
Fiscal Year 2014 →	\$5,069.81	\$7,589.00	\$12,658.81

Sending School District	FTE's 6 Sem. Avg.	Local Tuition	State Aid * Amount	Total Cost
----------------------------	-------------------------	------------------	--------------------------	------------

Districts within the Technical Center Service Region

Mt Anthony Union	183.24	\$928,991.78	\$1,390,608.36	\$2,319,600.14
Arlington	3.35	\$16,983.86	\$25,423.15	\$42,407.01
Dorset	1.06	\$5,374.00	\$8,044.34	\$13,418.34
Manchester	1.27	\$6,438.66	\$9,638.03	\$16,076.69
Readsboro	0.00	\$0.00	\$0.00	\$0.00
Sandgate	0.19	\$963.26	\$1,441.91	\$2,405.17
Searsburg	0.00	\$0.00	\$0.00	\$0.00
Stamford	0.44	\$2,230.72	\$3,339.16	\$5,569.88
Sunderland	1.55	\$7,858.20	\$11,762.95	\$19,621.15
Subtotal - Service Region	191.10	968,840.47	1,450,257.90	2,419,098.37

Districts outside the Technical Center Service Region

Mountain Towns	1.90	\$9,632.64	\$14,419.10	\$24,051.74
Danby	0.46	\$2,332.11	\$3,490.94	\$5,823.05
Dover	0.06	\$304.19	\$455.34	\$759.53
Mt. Tabor	0.11	\$557.68	\$834.79	\$1,392.47
Poultney	0.11	\$557.68	\$834.79	\$1,392.47
Rupert	0.22	\$1,115.36	\$1,669.58	\$2,784.94
Whitingham	0.04	\$202.79	\$303.56	\$506.35
Wilmington	0.52	\$2,622.92	\$3,926.25	\$6,549.18
Winhall	0.11	\$557.68	\$834.79	\$1,392.47
Subtotal - Non-Service Region	3.53	\$17,883.05	\$26,769.14	\$44,652.19
Grand Totals	194.63	\$986,723.52	\$1,477,027.04	\$2,463,750.56

* Base Education Spending Amount

One FTE = one Student Attending Technical Center for 240 minutes a day.

Southwest Vermont Regional Technical School District Budget Request FY 2014

Key Note: This page compares local tuition billed in 2013 to tuition to be billed in 2014. The Change in FTE's is also shown.

Local Tuition - Comparison of 2013 to 2014

Sending School District	FY 2013 FTE's	FY 2013 Tuition	FY 2014 FTE's	FY 2014 Tuition	\$ Change
<i>Mt. Anthony Union</i>	192.62	\$824,121.50	183.24	\$928,991.78	\$104,870.28

<i>Southwest Vermont Regional Technical School District CDC Service Region - Other Towns</i>					
<i>Arlington</i>	2.42	\$10,353.93	3.35	\$16,983.86	\$6,629.93
<i>Dorset</i>	0.83	\$3,551.14	1.06	\$5,374.00	\$1,822.86
<i>Manchester</i>	0.95	\$4,064.56	1.27	\$6,438.66	\$2,374.10
<i>Readsboro</i>	0.00	\$0.00	0.00	\$0.00	\$0.00
<i>Sandgate</i>	0.75	\$3,208.86	0.19	\$963.26	-\$2,245.60
<i>Searsburg</i>	0.00	\$0.00	0.00	\$0.00	\$0.00
<i>Stamford</i>	0.50	\$2,139.24	0.44	\$2,230.72	\$91.48
<i>Sunderland</i>	1.30	\$5,562.03	1.55	\$7,858.20	\$2,296.17
Subtotal	6.75	\$28,879.76	7.86	\$39,848.70	\$10,968.94

Subtotal Service Region	199.37	\$853,001.26	191.10	\$968,840.47	\$115,839.21
-------------------------	--------	--------------	--------	--------------	--------------

<i>Towns outside Southwest Vermont Regional Technical School District</i>					
Sending School District	FY 2013 FTE's	FY 2013 Tuition	FY 2014 FTE's	FY 2014 Tuition	\$ Change
<i>Mountain Towns</i>	1.22	\$5,219.75	1.90	\$9,632.64	\$4,412.89
<i>Danby</i>	0.17	\$727.34	0.46	\$2,332.11	\$1,604.77
<i>Dover</i>	0.00	\$0.00	0.06	\$304.19	\$304.19
<i>Mt. Tabor</i>	0.38	\$1,625.82	0.11	\$557.68	-\$1,068.14
<i>Poultney</i>	0.32	\$1,369.11	0.11	\$557.68	-\$811.43
<i>Rupert</i>	0.11	\$470.63	0.22	\$1,115.36	\$644.73
<i>Whitingham</i>	0.17	\$727.34	0.04	\$202.79	-\$524.55
<i>Wilmington</i>	0.46	\$1,968.10	0.52	\$2,622.92	\$654.82
<i>Winhall</i>	0.32	\$1,369.11	0.11	\$557.68	-\$811.43
ST - Non-Service Region	3.15	\$13,477.20	3.53	\$17,883.05	\$4,405.85

Totals	202.52	\$866,478.46	194.63	\$986,723.52	\$120,245.06
--------	--------	--------------	--------	--------------	--------------

Tuition Rate per FTE		\$4,278.48		\$5,069.81	\$791.33
----------------------	--	------------	--	------------	----------

SOUTHWEST VT REGIONAL TECHNICAL SCHOOL DISTRICT
Office of the Treasurer
ANNUAL REPORT OF RECEIPTS AND DISBURSEMENTS AS OF JUNE 30, 2012

Beginning Balance 1-Jul-11	\$	663,404.33
RECEIPTS:		
Base Education	\$	1,477,383.00
Other State of Vermont Receipts	\$	1,101,018.01
Interest on Investments	\$	3,461.05
Other Receipts	\$	77,957.24
Tuition	\$	744,350.44
Void Checks	\$	61.25
TOTAL RECEIPTS	\$	4,067,635.32
TOTAL AVAILABLE FUNDS	\$	4,067,635.32
DISBURSEMENTS		
Payroll	\$	1,963,240.68
Vendor Payments	\$	1,435,122.97
Transfer Excess		0.00
TOTAL DISBURSEMENTS	\$	3,398,363.65
CASH BALANCE – Peoples United Bank	6/30/2012 \$	669,271.67

Respectfully submitted,

Ellen Strohmaier
Treasurer, SVRTSD

JAMES QUINN MEMORIAL SCHOLARSHIP CD	\$	6/30/2012	\$2,073.57
-------------------------------------	----	-----------	------------

INDEPENDENT AUDITORS' REPORT

October 15, 2012

To the Board of School Directors
Southwest Vermont Regional Technical School District:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Southwest Vermont Regional Technical School District as of and for the year ended June 30, 2012, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Southwest Vermont Regional Technical School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Southwest Vermont Regional Technical School District, as of June 30, 2012, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 15, 2012, on our consideration of Southwest Vermont Regional Technical School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 13 and 33 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

VT License #092.0048099

6 Wembley Court
Albany, New York 12205
p (518) 464-4080
f (518) 464-4087

ROCHESTER • BUFFALO
ALBANY • SYRACUSE
NYC • PERRY • GENEVA

1 **Southwest Vermont Regional Technical School District No V009**
2 **Annual School District Floor Meeting Minutes: March 5, 2012**
3 Bennington Fire House, River Street, Bennington VT

4
5 Regional Governing Board Members Present: Gloria Alexander; James Boutin; Justin Corcoran;
6 Kevin Goodhue; Rickey Harrington; Fran Kinney; Larry Johnson; Leon Johnson; Richard
7 Pembroke.

8
9 Members Absent: Frank Lamb; Jon Peaslee.

10
11 CDC Staff and Others Present: James Culkeen, Superintendent/ Director; Mr & Mrs Harrington;
12 Joseph Hall, Moderator; Greg Lewis, CDC Business Manager; Representative Anne Mook;
13 Sandy Redding, CDC Office Manager; several others.

14
15 Videotaping: CATTV

16
17 Recorder: Barb Schlesinger
18
19

20 Chairman Boutin called the meeting to order at 5:00pm, and then turned the meeting over to
21 Moderator Joseph Hall. Hall then read from the Warning the following:

22
23 The legal voters of the Southwest Vermont Regional Technical School District Service
24 Region (consisting of Arlington, Bennington, Dorset, Manchester, North Bennington, Pownal,
25 Readsboro, Sandgate, Searsburg, Shaftsbury, Stamford, Sunderland, and Woodford) are
26 hereby warned to meet at the Bennington Fire House, River Street, Bennington Vermont at
27 5:00 o'clock in the evening on Monday, March 5, 2012 to transact the following business from
28 the floor:

29
30 **Article 1: To establish the annual salaries of the District Directors at \$750 each.**

31
32 **Mrs Harrington moved and Sandy Redding seconded the motion as read. All**
33 **in attendance were in favor. The motion carried.** There was no discussion.

34
35 **Article 2: To authorize the School District Board to borrow money in anticipation of**
36 **revenues to meet current operating expenses of the District.**

37
38 **Anne Mook moved and Sandy Redding seconded the motion as read. All in**
39 **attendance were in favor. The motion carried.** There was no discussion.

40
41 **Article 3: To hold a public informational hearing on articles to be voted upon by**
42 **Australian Ballot on March 6, 2012.**

43
44 Hall called for discussion, comments and/or disagreements; there were none.

45
46 **Article 4: To transact any other business found proper when met.**

47
48 Hearing no other business, Hall warned the legal voters of the Southwest Vermont Regional
49 Technical Service District # V009 to meet Tuesday, March 6, 2012 at the polls to transact
50 business by Australian ballot.

51
52 **At 5:03pm, Sandy Redding moved and Anne Mook seconded a motion to Adjourn. All in**
53 **attendance were in favor.**

SVRTSD Tally Sheet March 6, 2012-All Towns

**ARTICLE A:
SVRTSD BOARD**

Justin J. Corcoran
Kevin J. Goodhue
Larry Johnson
Edward Letourneau
Heidi Pickering
Stacie Staab

	Arlington	Bennington	Dorset	Manchester	N. Benn	Pownal	Readsboro	Sandgate	Searsburg	Shaftsbury	Stamford	Sunderland	Woodford	Total
Justin J. Corcoran	223	1408	156	336	143	334	72	41	11	443	81	68	66	3382
Kevin J. Goodhue	247	1259	125	294	124	343	61	38	12	486	70	87	53	3199
Larry Johnson	200	1008	124	276	97	265	75	32	8	442	78	71	45	2721
Edward Letourneau	215	1027	121	271	121	306	102	34	8	415	75	68	54	2817
Heidi Pickering	363	866	184	391	117	304	88	78	12	442	86	131	46	3108
Stacie Staab	254	724	164	324	101	248	75	45	9	325	75	63	42	2449

And the said CORCORAN, GOODHUE, LETOURNEAU AND PICKERING were declared elected.

**ARTICLE B:
BUDGET**

Yes
No

Yes	349	1447	340	594	240	465	128	67	16	652	102	148	63	4611
No	145	850	101	215	70	191	56	17	2	262	99	38	37	2083

And it was so voted.

Southwest Vermont Regional Technical School District
FY 2012
Annual Report

**SOUTHWEST VERMONT REGIONAL TECHNICAL
SCHOOL DISTRICT OFFICERS & BOARD MEMBERS**

Moderator

Joseph H. Hall Term expires 3/13

Clerk

Timothy R. Corcoran Term expires 3/13

Treasurer

Ellen Strohmaier Term expires 3/13

Board Members

Gloria Alexander..... Term expires 3/13
James Boutin..... Term expires 3/14
Justin J. Corcoran..... Term expires 3/15
Kevin J. Goodhue..... Term expires 3/15
Rickey L. Harrington..... Term expires 3/14
Larry Johnson..... Term expires 3/13
Leon Johnson..... Term expires 3/13
Francis Kinney..... Term expires 3/13
Frank Lamb..... Term expires 3/13
Edward Letourneau..... Term expires 3/15
Heidi Pickering..... Term expires 3/15

**SOUTHWEST VERMONT REGIONAL TECHNICAL SCHOOL DISTRICT NO V009
WARNING OF ANNUAL MEETING
MARCH 4'TH AND MARCH 5'TH, 2013**

The legal voters of the Southwest Vermont Regional Technical School District Service Region (consisting of Arlington, Bennington, Dorset, Manchester, North Bennington, Pownal, Readsboro, Sandgate, Searsburg, Shaftsbury, Stamford, Sunderland, and Woodford) are hereby warned to meet at the Bennington Fire House, River Street, Bennington, Vermont, at 5:00 O'clock in the evening, on Monday, March 4, 2013 to transact the following business from the floor.

ARTICLE 1: To establish the annual salaries of the District Directors at \$750 each.

ARTICLE 2: To authorize the School District Board to borrow money in anticipation of revenues to meet current operating expenses of the District.

ARTICLE 3: To hold a public informational hearing on articles to be voted upon by Australian Ballot on March 5, 2013.

ARTICLE 4: To transact any other business found proper when met.

The legal voters of Southwest Vermont Regional Technical School District #V009 are hereby WARNED FURTHER to meet on Tuesday, March 5, 2013, when the polls will be open to transact business by Australian Ballot as follows:

ARTICLE A: To elect 4 (Four) School Directors, who are legal residents of the Service Region as listed above in accordance with the bylaws of the Southwest Vermont Regional Technical School District for 3 (three) year terms.

ARTICLE B: To elect 1 (One) School Director, who is a legal resident of the Service Region as listed above in accordance with the bylaws of the Southwest Vermont Regional Technical School District for a 1 (one) year unexpired term.

ARTICLE C: To elect a Treasurer for a term of 3 (three) years.

ARTICLE D: To elect a Clerk for a term of 3 (three) years.

ARTICLE E: To elect a Moderator for term of 3 (three) years.

ARTICLE F: Shall the voters of the Service Region of Southwest Vermont Regional Technical School District appropriate \$3,530,993 as necessary for the support of its school for the year beginning July 1, 2013?

Voting at the meeting on Tuesday, March 5, 2013 shall be at large by Australian ballot. The polls will be open as indicated below for each respective town, as follows:

Residents of Arlington vote at the Arlington High School Gym, 529 East Arlington Road, Arlington, Vermont. Polls will be open from 10 AM to 7 PM.

Residents of Sandgate vote at the Sandgate Town Hall, Sandgate Road, Sandgate, Vermont. Polls will be open from 10 AM to 7 PM

Residents of Bennington vote at the Bennington Fire House, River Street, Bennington, Vermont. Polls will be open from 7 AM to 7 PM.

Residents of Dorset vote at The Dorset School, Morse Hill Road, Dorset, Vermont. Polls will be open from 7 AM to 7 PM.

Residents of Manchester vote at the Manchester Town Hall, Manchester Center, Vermont.
Polls will be open from 8 AM to 7 PM.

Residents of North Bennington vote at the Village Offices, Main Street, North Bennington, Vermont. Polls will be open from 7 AM to 7 PM.

Residents of Pownal vote at the Pownal Center Fire House, Route 7, Pownal Center, Vermont.
Polls will be open from 7 AM to 7 PM.

Residents of Readsboro vote at the Readsboro Central School Gym, Readsboro, Vermont .
Polls will be open from 10 AM to 7 PM

Residents of Searsburg vote at the Searsburg Town Offices, Searsburg, Vermont.
Polls will be open from 10 AM to 7 PM

Residents of Shaftsbury vote at the Shaftsbury Fire House, Buck Hill Road, Shaftsbury, Vermont. Polls will be open from 7 AM to 7 PM.

Residents of Stamford vote at the Stamford Elementary School, 986 Main Road, Stamford, Vermont.
Polls will be open from 10 AM to 7 PM.

Residents of Sunderland vote at the Sunderland Elementary School, 98 Bear Ridge Road, Sunderland, Vermont. Polls will be open from 10 AM to 7 PM.

Residents of Woodford vote at the Woodford Town Office Building, Route 9, Woodford, Vermont. Polls will be open from 8 AM to 7 PM.

Register to Vote! Applications for addition to voter checklist must be received by the Town Clerk's Office of said District by Wednesday, February 27, 2013 at 5 PM for approval by your Town Clerk.

Interpreting services for this meeting will be provided upon request. If this service is required, please notify SVRTSD at 447-0220, at least three (3) days before the meeting.

Signatures:

James Boutin, Chair, signature on file
Rickey Harrington Vice Chair, signature on file
Frank Lamb, signature on file
Kevin Goodhue, signature on file
Edward Letourneau, signature on file
Gloria Alexander, absent
Justin J. Corcoran, absent
Leon Johnson, signature on file
Larry Johnson, signature on file
Heidi Pickering, signature on file
Francis Kinney, signature on file

Received for recording this 29th day of January 2013
Tim Corcoran, Clerk SVRTSD, signature on file

**NOTICE TO VOTERS WITH RESPECT TO CHECKLIST
AND ABSENTEE VOTING FOR ANNUAL MEETING
MARCH 4'TH AND MARCH 5'TH, 2013**

The voter checklist for the March 4'th and March 5'th, 2013 Annual Meeting of the Southwest Vermont Regional Technical School District is the most recently prepared, posted and revised in accordance with Title 17, Vermont Statutes Annotated.

The voter checklist for the March 4'th and March 5'th, 2013 Annual Meeting has been posted at Town Clerk's Offices throughout the service region.

Absentee Ballots will be available at Town Clerk's offices throughout the region. A voter who expects to be an early or absentee voter or an authorized person on behalf of such voter may apply for an early ballot until 5:00 P.M. or the closing time at the voter's Town Clerk's office on the day preceding the election.

ABSENTEE VOTING: Voting by absentee ballot is permitted with respect to the Annual Meeting of the Southwest Vermont Regional Technical School District, to be held on Tuesday, March 5'th, 2013.

Absentee voting shall be in accordance with the provisions of Chapter 51, Title 17, Section 2531 of Vermont Statutes Annotated, entitled "Application for Absentee Voter ballot."

In compliance with Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, the Southwest Vermont Regional Technical School District is an equal opportunity educational institution and offers all persons the benefits of participating in each of its programs and in competing in all areas of employment regardless of race, creed, color, national origin, gender, age, handicapping conditions, disability, or sexual orientation.

Southwest Vermont Regional Technical School District
321 Park Street
Bennington, VT 05201